

**WNYRIC Advisory Council Meeting  
June 4, 2010, 11:00 a.m.-noon  
Distance Learning Sites- E1B Education Campus,  
E2CC-LoGuidice, GST Wildwood,  
CA Southern Tier West, ON Technology Center**

**Attendees:**

Carol Barber (WNYRIC)	Rosanne Huffcut (WNYRIC)
Donald Ogilvie (E1 BOCES)	Mike Graf (CA BOCES)
Dick Lydo (WNYRIC)	Jill Holbrook (WNYRIC)
Valerie Winegarden (WNYRIC)	Tom Nemmer (Hamburg CSD)
Maureen Taylor (WNYRIC)	Lynn Fusco (Alden CSD)
Mary Beth Scullion (Tonawanda CSD)	Rich Nicol (Alfred-Almond CSD)
Jane Fosberg (Falconer CSD)	Clark Godshall (ON BOCES)
Lynda Quick (CA BOCES)	Vincent Vecchiarella (N. Tonawanda CSD)
Maureen Donahue (Friendship CSD)	Dr. Jeffrey Matteson (Canisteo-Greenwood)
Bob Guiffreda (Erie 2 BOCES)	Jean Rexford (WNYRIC)
Jennifer Lilly (WNYRIC)	

Advisory Council meeting was called to order at 11:00 a.m. by Rich Nicol.

1. **Minutes approval from March 19, 2010 meeting**- Jane Fosberg made the motion to accept minutes of the March 19, 2010 meeting; Tom Nemmer seconded the motion. The minutes were approved unanimously.
2. **Membership update/next year openings and new members**- Carol Barber welcomed our new members for next year; Mary Beth Scullion of Tonawanda and Lynn Fusco of Alden who will be filling vacancies created by Geoff Hicks and Suzanne Kovic. Carol said she will schedule meetings with them soon. Also need to fill vacancies that will be created by Rich Nicol and Jane Fosberg. Carol will work with district superintendents on filling those vacancies.
3. **2009-2010 final updates for 793 plan:**  
Carol B. reviewed the following highlights on behalf of Barb M:
  - 1.03-The Quest Atlantis training for all NYS Model Schools members will be held on September 29 & 30 at NERIC in Albany.
  - 1.05-RFPs are currently being written for technology literacy and reading assistance. There is also research being conducted to determine how virtual versions of textbooks would be available to schools through the WNYRIC.Rosanne Huffcut reviewed the following:
  - 3.06-SED requirements for 2010-11 have been published. Teacher ID and course information from the secondary level is required in 2010-11. Reporting at the elementary level will be required in 2011-12. CIOs have been updated. Clark Godshall asked if model reports have been developed for tracking teachers test scores. Rosanne stated that SED is currently looking at our current instructional reports, but we have not heard back from SED. Clark

also asked if pricing has been established and if we have capacity. Rosanne stated pricing is being reviewed with other RICs and SED. The pricing is in the 2010-11 service books. The budget impact for districts will be in 2011-12. Approximately 85% of districts already scan regents and the WNYRIC has the capacity to meet the need for the region.

5.03- The WNYRIC inventory reconciliation system is developed and being utilized with individual districts. The districts are providing an electronic file of their records. Once the initial reconciliation is complete, the districts will be required to update it annually. Warren Ristine or the senior techs in the regions will notify individual districts. Inventory tracking system for fixed assets and supplies is not being developed. WNYRIC is looking to support a vendor supplied package called QueCentre that fifteen districts are already using and is on state contract. More information will be provided later this month.

Dick L. reviewed the following:

- 8.04- An RFP is being written for preventative maintenance on selected projectors. The new service should be available in the fall.  
Clark asked if bulbs for projectors are available on the co-op supplies bid. Dick Lydo stated that bulbs are available on Supplies on the Web.
- 8.05- A virtual desktop solution using Stoneware is currently being piloted in three districts. Administrative training for Stoneware has been completed and additional training will be available in October.

Jill H. reviewed the following:

- 7.04- Finished testing assembly line for WINCAP extracts and the WNYRIC is now ready to discuss this service with interested districts.
- 8.01- Several districts have joined the WNYRIC VoIP shared service, while others are in the planning stages. Informational sessions for GST & CA regions are planned for July 15, 2010, and another session is planned on August 3, 2010 at the E1B Education Campus.

4. **Standards update**- Jill reviewed the two (2) recommendations from the WNYRIC Standards Committee meeting held on May 12, 2010 for Advisory Council action:

Motion 1: Don Watkins made the motion to recommend Niagara Wheatfield to pilot the Xenocode product called Virtual Application Studio. This product is a thin desktop appliance that can be used for downloading at students/teachers home. The motion was seconded by Mike Anderson and the motion passed unanimously.

Motion 2: Recommended changes to the Standards list:

-Category 3. Internet Browsers- Add comment to Internet Explorer 6 to read to NNI or support after 7/1/2010.

-Category 10. Scanners-Under Canon, add comment to read Model DR3080cii is no longer available and has been replaced with Model DR4010c.

Motion was made by Steve Ludwig via electronic vote; the motion was seconded by Bob Spino and the motion passed unanimously by a vote of 10 yes/0 no.

Motion to approve the two (2) recommendations was motioned by Clark Godshall and seconded by Vince Vecchiarella. The motion carried unanimously.

5. **.89 update on lines between districts and Time Warner**- Jill stated that resolution to tax on intra district lines between districts and Time Warner is still under negotiation. Weekly telephone conference calls with Time Warner continue each week to discuss resolution of putting multiple bids from district into a single umbrella contract. Time Warner is reviewing this for policy and resolution is expected by the end of August.
6. **Time Warner/GST update**- Jill said that GST circuits went out for bid and Time Warner won that bid. The Cooper's site interconnectivity will go away and will go to Wildwood site. Redundancy will be at the Bush site. The cut over date is July 1, 2010 and no connection should be lost during this time. Jill will provide more information on the cutover time frames.
7. **793 from all RICs**- Rosanne stated that the WNYRIC section 8 of the 793 Plan that breaks down all applications supported by the WNYRIC by district as well as other RICs across the state is posted on the Advisory Council wiki for review. Carol advised the group that individual names of RICS were removed. This information is provided to SED. The RICs work together on standardization support of applications and strategic planning using the information. It was noted that PowerSchool and eSchoolData are the most widely used in the State.
8. **2010-11 Leadership**- Jane Fosberg commented on how far the Advisory Council has grown over the years. The group collaborates and looks at things from everyone's view. Kudos to everyone on the Advisory Council for a job well done. Jane Fosberg made a motion to recommend Maureen Donahue of Friendship to replace Rich Nicol as Chair of the Advisory Council. The motion was seconded by Don Ogilvie and the motion carried unanimously. Don Ogilvie extended a special thanks to Rich Nicol on behalf of the WNYRIC and the Advisory Council.  
A motion of appreciation was made by Clark Godshall to Rich Nicol and Jane Fosberg for being Chair and Vice-Chair for the past several years. The motion was seconded by Don Ogilvie and the motion passed of appreciation passed unanimously.  
Carol Barber said that a recommendation for Vice-chair is needed. It was tabled at this meeting due to no recommendation. Subsequently she sent an e-mail to the Advisory Council recommending Tom Nemmer as Vice-Chair for electronic vote. The results of the electronic vote will be communicated via email as well.
9. **Next year suggested meeting dates**- Carol reviewed the following suggested meeting dates:
  - September 17, 2010-looking for suggestions if this should be a face-to-face meeting. Carol said this is typically a busy month and suggests this meeting be done via Distance Learning.
  - December 17, 2010, 1-3 p.m. (Carol available noon-1:00 p.m. for questions)
  - March 11, 2011, 1-3 p.m. (Carol available noon-1:00 p.m. for questions)
  - June 3, 2010, 11:00 a.m.-noon (Part of Superintendent's workshop)

Reminders:

- 7/15/10- VoIP and Collaboration and Updates on Policies & Regulations regarding the changing technology environment (Avoca CSD and Olean CSD)-additional dates will be done to cover interest in the rest of the region later in the summer.
- 7/28/10- Innovative Teaching Conference for K-12
- 8/3/10- Gartner event 1-3 p.m. presented by Bill Rust-Education analyst discussing future trends for K-12. The presentation will be live via video conference to area BOCES. See flyer for details.

Motion to adjourn was made by Jane Fosberg and seconded by Rich Nicol.

Meeting adjourned at 11:42 a.m.

Respectfully submitted:  
Valerie Winegarden